

EXPERTEC AUTOMOTIVE
7680 TALBERT AVE. HUNTINGTON BEACH, CA. 92648
714-848-9222



Employment Application
 An Equal Opportunity Employer

APPLICANT

Last Name				First				M.I.	Date	
Street Address							Apartment/Unit #			
City				State				ZIP		
Phone				E-mail Address						
Date Available				Social Security No.				Desired Salary		
Position Applied for										
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no , are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Do you Posses a Valid CA. Drivers License?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes , explanation can be provided on back of application							

EDUCATION

High School				Address						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College				Address						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Trade School				Address						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			

REFERENCES

Please list three professional references.

Full Name				Relationship						
Company				Phone						
Full Name				Relationship						
Company				Phone						
Full Name				Relationship						
Company				Phone						

PREVIOUS EMPLOYMENT

Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary	\$	
Technicians & Advisors: What was the pay structure used?	Hourly:		Salary:	Commission:		Flagged:	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary	\$	
Technicians & Advisors: What was the pay structure used?	Hourly:		Salary:	Commission:		Flagged:	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary	\$	
Technicians & Advisors: What was the pay structure used?	Hourly:		Salary:	Commission:		Flagged:	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			

SERVICE ADVISOR SKILLS

Years of Sales Experience:	
On a scale of 1-10, rate your <i>ABILITY</i> to sale (1= no ability to 10 = exceptional):	
Why?	
Years of Management Experience:	

On a scale of 1-10, rate your *ABILITY* to manage (1= no ability to 10 = exceptional):

Why?

Do you have experience with repair or estimating programs:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, which ones?	
--	------------------------------	-----------------------------	---------------------	--

AUTO REPAIR TECHNICIAN APPLICANTS

Rate your Diagnostic Skills (1= no ability to 10 = exceptional):

Rate your Repair skills (1= no ability to 10 = exceptional):

Do you have your own tools:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Approx. Value:
-----------------------------	------------------------------	-----------------------------	----------------

CERTIFICATES – AWARDS – ADDITIONAL INFORMATION

DISCLAIMER AND SIGNATURE

I certify that all my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information on my application or during the interview process may result in termination of employment.

Signature	
Date	